

**CONTRACT #13**  
**RFS # 329.01-100**

**Department of Correction**

**VENDOR:**  
**MHM Correctional Services,**  
**Inc.**

**PHIL BREDESEN**  
GOVERNOR



**QUENTON I. WHITE**  
COMMISSIONER

STATE OF TENNESSEE  
**DEPARTMENT OF CORRECTION**  
FOURTH FLOOR, RACHEL JACKSON BUILDING  
NASHVILLE, TENNESSEE 37243-0465  
Office (615) 253-8139 Fax (615) 532-8281

**RECEIVED**

JUN 21 2005

**FISCAL REVIEW**

June 21, 2005

The Honorable Don McLeary - Chairman  
Contract Services Subcommittee  
Tennessee General Assembly  
6A Legislative Plaza  
Nashville, Tennessee 37243

Dear Sen. McLeary:

The Department of Correction is requesting approval to extend its contract with MHM Correctional Services, Inc. (MHM) for one additional year per the terms of the original competitively bid contract. MHM provides the Department of Correction inmate population with comprehensive, coordinated mental health services. The original contract term was January 1, 2002 through December 31, 2004. Section B.2. of the current contract allows for two additional one year extensions. The MHM contract is currently in its first one year extension for the time period of January 1, 2005 through December 31, 2005. The department is seeking approval to extend the contract for its fifth and final year from January 1, 2006 through December 31, 2006. At the end of this period, a new Request for Proposals (RFP) will be issued.

**Existing Services**

Currently, American Correctional Association (ACA) accreditation standards, as well as state and federal regulations, stipulate that the State provide quality mental health services to offenders with mental, behavioral and substance abuse problems. According to statistics recently gathered by the TDOC division of Policy, Planning and Research, our department houses 4,252 offenders who are known to have a diagnosis of a mental, behavioral or substance abuse disorder. On average, these offenders are serving sentences of 16.29 years. Thus, approximately 21% of the incarcerated population requires sustainable, quality mental, behavioral and substance abuse treatment on a regular basis, and these services must be accessible for a significant length of time.

The department has been pleased with the quality of care and level of services provided by MHM Correctional Services, Inc. These services include psychotropic medication management (psychiatry) as well as psychotherapy, special education evaluation and parole evaluations (psychology). The MHM clinicians provide clinical supervision to state mental health employees, psychology interns/practicum students and continuing education in the form of additional clinical training to State employees.

The department has also been pleased with the professionalism of the executive and administrative support offered by MHM. The managers and administrative support staff maintain excellent documentation of the clinical treatment services. Monthly reports are provided to the Commissioner's Complex and Health and Rehabilitative services divisions. Additionally, the state has been able to reduce the expense of psychotropic medication for the inmates through MHM efforts, e.g., contracting for lower wholesale medication costs, and returns of unused, unopened medications.

Additionally, MHM has supported the state's efforts to expand treatment services for offenders with serious and persistent mental illness. In February of this year, the Medical Director for MHM accompanied a leadership team from DOC to a training funded by the Eli Lilly Foundation. The result of this training is implementation of four (4) inmate treatment groups at the Deberry Special Needs Facility, which will educate and train these inmates to work with their treatment providers to manage their illness.

### **Cost Comparisons**

It is anticipated that by extending the contract with MHM, the state can continue to benefit from quality treatment and administrative services without paying the exorbitant increases in expenditures documented in other states. According to a survey of deputy directors of correctional systems, the following states experienced significant increases in the costs of contract mental health services: New York had an increase of 28% from 2001 to January 2005; Ohio anticipates an increase of 20% once personal service contracts have been phased out and a single contractor is hired; and Kentucky had an increase in 18% when the contract from the previous year was renewed. We believe that re-bidding the mental health services contract now would mean an increase in expenditures of approximately 18% above the current contract as was experienced in Kentucky. The current multi-year contract has a maximum liability of \$15,898,747.00. The fifth year of the contract has an inflator of 8.7% and the cost of the contract is \$4,996,900. Therefore extending the existing contract for one year will avoid a substantial cost increase of conservatively \$427,500 (18% - 8.7% of \$4,597,000). The fourth year cost of the contract was \$4,597,000.

Other states have experienced significant increases in mental health expenditures in a relatively short time frame; a comparison with Pennsylvania appears below.

### **Pennsylvania Comparison**

The state of Pennsylvania contracts independently for health services, mental health services and pharmacy services.

The following numbers reflect the cost with November 2004 as the reference point:

	<u>Psych Med Cost</u>	<u>I/Ms on Psych Meds</u>	<u>Cost per I/M System wide</u>
PA	\$610,019.71	7409	\$82.33
TN	\$123,249.28	1938	\$63.60

Tennessee psychotropic drug costs are 22.7% less expensive per inmate than in Pennsylvania.

Utilizing the cost per inmate ratio, Tennessee has saved by its current contractual system \$36,104.94 over a comparative service delivery system in Pennsylvania.

### **Service Delivery Considerations**

In addition to the aforementioned benefits of utilizing MHM as the sole contractor for mental health services, it is our belief that the following also apply:

#### **Continuity of Care for Patients**

- Patients are treated with continuous care across the 12 prisons. When transfers occur, which is often, the patient is reviewed by a psychiatrist and/or psychologist without interruption of services. Also due to consistency in the treatment philosophy and clinical protocols, continuity of care is enhanced and radical, potentially harmful changes to any particular patient's medication regimen are minimized.

#### **Pharmaceutical Issues**

- By utilizing one formulary, patients are treated consistently with medications, thus allowing greater therapeutic levels to develop. In addition, there is consistency in the contracted wholesale medication expense. If multiple providers develop, proscribe, and contract for multiple formularies, there is a likelihood of significantly higher medication costs.
- Typically, a lack of a centralizing authority translates into psychotropic drug costs not routinely being reviewed, monitored, or analyzed. For example, during the calendar year of 2004 the current mental health provider (MHM), through consistent monitoring was able to return unused psychotropic medications for nearly \$150,000 (\$148,893.29) in refunds. One-half of this revenue was returned to the State of Tennessee. The more entities responsible for ordering and dispensing meds, the less likelihood there is for this type of sustained effort and measurable benefit.

#### **Team Approach**

- Under the current system, psychiatrists and psychologists are available to meet regularly via teleconference to discuss treatment of difficult cases and review changes to TDOC policies and procedures that will affect their work routines and duties. This arrangement becomes much more complex if providers are working for disparate sources and cannot be held to a regular schedule by a centralized authority.

**June 21, 2005**

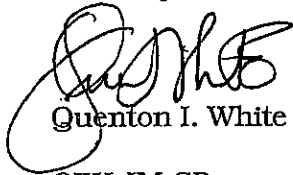
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Intangibles

- There is increased chance that multiple entities, because of the nature of their location and operating budgets, will hire staff with whom they “feel comfortable” rather than individuals who will provide the best service.
- A single entity will have more experience and resources to provide for on-going recruitment of clinicians. In addition, the single provider can hire providers based on the statewide outlook for services and not be limited by regional concerns.
- It is more efficient for TDOC personnel, both field and central office, to have one fixed point of contact in order to address issues and troubleshoot problems than it is to work through the layers of numerous providers and bureaucracy.
- Increasing the number of MH providers, all working under varying rules and regulations, increases the chances of litigation. For example, the Alabama Department of Correction has seen a 63% increase in the cost of mental health expenditures since 2002 due to a court order.

In summary, the Department believes that it is in the State’s best interest to extend the existing contract with MHM for the fifth and final year of its contract. The extension of this contract will ensure that patients receive coordinated and appropriate services, that services are consistent at all facilities, and that cost containments are maximized. Thank you for your assistance in this matter.

Sincerely,



Quenton I. White

QIW:JM:CP

cc: James White  
Gayle Ray  
Catherine Posey  
Jim Cosby  
Jeanine Miller  
Bryce Grissom

# REQUEST: NON-COMPETITIVE AMENDMENT

APPROVED

Commissioner of Finance & Administration

Date:

Each of the request items below indicates specific information that must be individually detailed or addressed as required. A REQUEST CAN NOT BE CONSIDERED IF INFORMATION PROVIDED IS INCOMPLETE, NON-RESPONSIVE, OR DOES NOT CLEARLY ADDRESS EACH OF THE REQUIREMENTS INDIVIDUALLY AS REQUIRED.

<b>RFS #</b>	329.01-100		
<b>STATE AGENCY NAME :</b>	Department of Correction		
<b>SERVICE CAPTION :</b>	Psychiatrist and psychologist services		
<b>CONTRACT #</b>	FA-02-14850-01	<b>PROPOSED AMENDMENT #</b>	2
<b>CONTRACTOR :</b>	MHM Correctional Services, Inc.		
<b>CONTRACT START DATE :</b>	January 1, 2002		
<b>CURRENT, LATEST POSSIBLE END DATE :</b> (including ALL options to extend)	December 31, 2005		
<b>CURRENT MAXIMUM LIABILITY :</b>	\$15,898,747.00		
<b>LATEST POSSIBLE END DATE WITH PROPOSED AMENDMENT :</b> (including ALL options to extend)	December 31, 2006		
<b>TOTAL MAXIMUM COST WITH PROPOSED AMENDMENT :</b> (including ALL options to extend)	\$20,895,647.00		
<b>APPROVAL CRITERIA :</b> (select one)	<input checked="" type="checkbox"/> use of Non-Competitive Negotiation is in the best interest of the state		
	<input type="checkbox"/> only one uniquely qualified service provider able to provide the service		
<b>ADDITIONAL REQUIRED REQUEST DETAILS BELOW</b> (address each item immediately following the requirement text)			
<b>(1) description of the proposed additional service and amendment effects :</b>			
This amendment (Amendment #1) extends the contract from January 1, 2002 thru December 31, 2006 for psychiatrist and psychologist services. This is a one year extension request (January 1, 2006 through December 31, 2006).			
<b>(2) explanation of need for the proposed amendment :</b>			

This proposed amendment is to provide continuity of psychiatrist and psychologist services to inmates without interruption of services.

(3) **name and address of the proposed contractor's principal owner(s) :**  
(not required if proposed contractor is a state education institution)

Mike Pinkert, Founder/Chairman/CEO MHM Correctional Services, Inc. 1593 Springhill Road Suite 610 Vienna, VA 22182

(4) **documentation of OIR endorsement of the Non-Competitive procurement request :**  
(required only if the subject service involves information technology)

**select one:**



Documentation Not Applicable to this Request



Documentation Attached to this Request

(5) **documentation of Department of Personnel endorsement of the Non-Competitive procurement request :**  
(required only if the subject service involves training for state employees)

**select one:**



Documentation Not Applicable to this Request



Documentation Attached to this Request

(6) **description of procuring agency efforts to identify reasonable, competitive, procurement alternatives rather than to use non-competitive negotiation :**

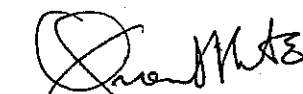
Procuring the existing contract was a long, complex process. Based on the services provided and the rates in the contract, we believe extending the contract is in the best interest of the State so as not to interrupt this care.

(7) **justification of why the F&A Commissioner should approve a Non-Competitive Amendment :**

Because of the need to continue Mental Health Services to inmates, we believe the non-competitive amendment should be granted. The rate for the 2006 calendar year (the final year of the contract which we are proposing to extend) is included in the original contract. See additional justification for extending this contract included in the attached letter from Assistant Commissioner Jim Cosby of Rehabilitative Services.

**AGENCY HEAD REQUEST SIGNATURE:**

(must be signed by the ACTUAL procuring agency head as detailed on the Signature Certification on file with OCR — signature by an authorized signatory will be accepted only in documented exigent circumstances)



**SIGNATURE DATE:**

6-16-05

# CONTRACT SUMMARY SHEET

<b>RFS Number:</b>	329.01-100	<b>Contract Number:</b>	FA-02-14850-02
<b>State Agency:</b>	Department of Correction	<b>Division:</b>	Administration
<b>Contractor</b>		<b>Contractor Identification Number</b>	
MHM Correctional Services, Inc.		<input checked="" type="checkbox"/> X	<input type="checkbox"/> V-
		<input type="checkbox"/>	<input type="checkbox"/> C-
541856340			

## Service Description

Psychiatrist and psychologist services

<b>Contract Begin Date</b>				<b>Contract End Date</b>			
1/1/2002				12/31/2006			
<b>Allotment Code</b>	<b>Cost Center</b>	<b>Object Code</b>	<b>Fund</b>	<b>Grant</b>	<b>Grant Code</b>	<b>Subgrant Code</b>	
329.01	43	83	11	on STARS			
<b>FY</b>	<b>State Funds</b>	<b>Federal Funds</b>	<b>Interdepartmental Funds</b>	<b>Other Funding</b>	<b>Total Contract Amount include ALL amendments</b>		
2002	\$1,700,841.00				\$1,700,841.00		
2003	\$3,570,737.00				\$3,570,737.00		
2004	\$3,950,033.00				\$3,950,033.00		
2005	\$4,363,936.00				\$4,363,936.00		
2006	\$4,795,300.00				\$4,795,300.00		
2007	\$2,514,800.00				\$2,514,800.00		
<b>Total:</b>	\$20,895,647.00	\$0.00	\$0.00	\$0.00	\$20,895,647.00		

<b>CFDA Number:</b>		<b>Check the box (below) ONLY if the answer is YES:</b>	
<b>State Fiscal Contact</b>		<b>Is the Contractor a SUBRECIPIENT? (per OMB A-133)</b>	
<b>Name:</b>	Garland Johnson	<b>Is the Contractor a VENDOR? (per OMB A-133)</b>	<input checked="" type="checkbox"/> x
<b>Address:</b>	3rd Floor Rachael Jackson Building	<b>Is the Fiscal Year Funding STRICTLY LIMITED?</b>	
<b>Phone:</b>	741-1000 ext. 3002	<b>Is the Contractor on STARS?</b>	<input checked="" type="checkbox"/> x
<b>Procuring Agency Budget Officer Signature</b>		<b>Is the Contractor's FORM W-9 ATTACHED?</b>	
x		<b>Is the Contractors Form W-9 Filed with Accounts?</b>	
		<input checked="" type="checkbox"/> x	

### COMPLETE FOR ALL AMENDMENTS (only)

		<b>Base Contract &amp; Prior Amendments</b>	<b>This Amendment ONLY</b>
<b>End Date &gt;</b>		12/31/2005	12/31/2006
<b>FY:</b>	2002	\$1,700,841.00	
<b>FY:</b>	2003	\$3,570,737.00	
<b>FY:</b>	2004	\$3,950,033.00	
<b>FY:</b>	2005	\$4,363,936.00	
<b>FY:</b>	2006	\$2,313,200.00	\$2,482,100.00
<b>FY:</b>	2007		\$2,514,800.00
<b>Totals:</b>		\$15,898,747.00	\$4,996,900.00

**Funding Certification**

Pursuant to T.C.A., Section 9-6-113, I, M. D. Goetz, Jr., Commissioner of Finance and Administration, do hereby certify that there is a balance in the appropriation from which this obligation is required to be paid that is not otherwise encumbered to pay obligations previously incurred.

6/15/2005



**AMENDMENT TWO  
TO CONTRACT FA-02-14850-00  
BETWEEN THE STATE OF TENNESSEE,  
DEPARTMENT OF CORRECTION  
AND  
MHM CORRECTIONAL SERVICES, INC.**

This Contract, by and between the State of Tennessee, Department of Correction, hereinafter referred to as the State, and MHM Correctional Services, Inc., hereinafter referred to as the Contractor, is hereby amended as follows:

1. Delete Section B.1. in its entirety and insert the following in its place:

B.1. Contract Term. This Contract shall be effective for the period commencing on January 1, 2002 and ending on December 31, 2006. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

2. Delete Section C.1. in its entirety and insert the following in its place.

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed twenty million eight hundred ninety five thousand six hundred forty seven dollars (\$20,895,647.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The other terms and conditions of this Contract not amended hereby shall remain in full force and effect.

IN WITNESS WHEREOF:

MHM CORRECTIONAL SERVICES, INC.

---

Mike Pinkert, President

Date

DEPARTMENT OF CORRECTION

---

Quenton I. White, Commissioner

Date

APPROVED:

DEPARTMENT OF FINANCE AND ADMINISTRATION:

---

M. D. Goetz, Jr., Commissioner

Date

COMPTROLLER OF THE TREASURY:

---

John G. Morgan, Comptroller of the Treasury

Date

May 16, 2005  
Mental Health Services  
Contract Extension to MHM Contract  
Covers Period of January 1, 2006 thru December 31, 2006

Fiscal Year	Period Covered	Per Diem Rate	Per Day Inmate Population	Number of Days	Extended Dollar Amount	Per Month Drug Costs	Number of Months	Extended Dollar Costs	Total Extended Costs
2006	1/1/2006 - 6/30/2006	0.77	14,150	181	\$ 1,972,100	\$ 85,000	6	\$ 510,000	\$ 2,482,100
2007	7/1/2006 - 12/31/2006	0.77	14,150	184	2,004,800	85,000	6	\$ 510,000	\$ 2,514,800
Total Cost									\$ 4,996,900
Max Liab per Original Contract									15,898,747
Total Amount									<u>\$ 20,895,647</u>

# CONTRACT SUMMARY SHEET

<b>RFS Number:</b>	329.01-100	<b>Contract Number:</b>	FA-02-14850-01
<b>State Agency:</b>	Department of Correction	<b>Division:</b>	Administration
<b>Contractor</b>		<b>Contractor Identification Number</b>	
MHM Correctional Services, Inc.		X	V-
		C-	541856340

## Service Description

Psychiatrist and psychologist services

<b>Contract Begin Date</b>				<b>Contract End Date</b>			
1/1/2002				12/31/2005			
<b>Allotment Code</b>	<b>Cost Center</b>	<b>Object Code</b>	<b>Fund</b>	<b>Grant</b>	<b>Grant Code</b>	<b>Subgrant Code</b>	
329.01	43	83	11	on STARS			
<b>FY</b>	<b>State Funds</b>	<b>Federal Funds</b>	<b>Interdepartmental Funds</b>	<b>Other Funding</b>	<b>Total Contract Amount include ALL amendments</b>		
2002	\$1,700,841.00				\$1,700,841.00		
2003	\$3,570,737.00				\$3,570,737.00		
2004	\$3,950,033.00				\$3,950,033.00		
2005	\$4,363,936.00				\$4,363,936.00		
2006	\$2,313,200.00				\$2,313,200.00		
					\$0.00		
<b>Total:</b>	\$15,898,747.00	\$0.00	\$0.00	\$0.00	\$15,898,747.00		

<b>CFDA Number:</b>		<b>Check the box (below) ONLY if the answer is YES:</b>	
<b>State Fiscal Contact</b>		<b>Is the Contractor a SUBRECIPIENT? (per OMB A-133)</b>	
<b>Name:</b>	Catherine Posey	<b>Is the Contractor a VENDOR? (per OMB A-133)</b>	
<b>Address:</b>	3rd Floor Rachael Jackson Building	<b>Is the Fiscal Year Funding STRICTLY LIMITED?</b>	
<b>Phone:</b>	741-1000 ext. 3002	<b>Is the Contractor on STARS?</b>	
<b>Procuring Agency Budget Officer Signature</b>		<b>Is the Contractor's FORM W-9 ATTACHED?</b>	
<div style="display: flex; align-items: center;"> <span style="margin-right: 5px;">x</span> </div>		<b>Is the Contractors Form W-9 Filed with Accounts?</b>	

### COMPLETE FOR ALL AMENDMENTS (only)

		<b>Base Contract &amp; Prior Amendments</b>	<b>This Amendment ONLY</b>
<b>End Date &gt;</b>		12/31/2004	12/31/2005
<b>FY:</b>	2002	\$1,700,841.00	
<b>FY:</b>	2003	\$3,570,737.00	
<b>FY:</b>	2004	\$3,950,033.00	
<b>FY:</b>	2005	\$2,080,136.00	\$2,283,800.00
<b>FY:</b>	2006		\$2,313,200.00
<b>FY:</b>			
<b>Totals:</b>		\$11,301,747.00	\$4,597,000.00

Pursuant to T.C.A., Section 9-6-113, I, M. D. Goetz, Jr., Commissioner of Finance and Administration, do hereby certify that there is a balance in the appropriation from which this obligation is required to be paid that is not otherwise encumbered to pay obligations previously incurred.

RECEIVED  
2005 JAN -4 PM 2:36  
COMPTROLLER'S OFFICE  
OFFICE OF  
MANAGEMENT SERVICES

PROCESSED  
JAN 20  
DIRECTOR OF ACCOUNTS

12/20/2004

**AMENDMENT ONE  
TO CONTRACT FA-02-14850-00  
BETWEEN THE STATE OF TENNESSEE,  
DEPARTMENT OF CORRECTION  
AND  
MHM CORRECTIONAL SERVICES, INC.**

This Contract, by and between the State of Tennessee, Department of Correction, hereinafter referred to as the State, and MHM Correctional Services, Inc., hereinafter referred to as the Contractor, is hereby amended as follows:

1. Delete Section B.1. in its entirety and insert the following in its place:

B.1. Contract Term. This Contract shall be effective for the period commencing on January 1, 2002 and ending on December 31, 2005. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.

2. Delete Section C.1. in its entirety and insert the following in its place.

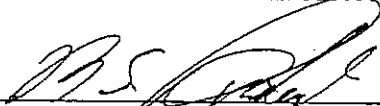
C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed fifteen million eight hundred ninety eight thousand seven hundred forty seven dollars (\$15,898,747.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The other terms and conditions of this Contract not amended hereby shall remain in full force and effect.

IN WITNESS WHEREOF:

MHM CORRECTIONAL SERVICES, INC.

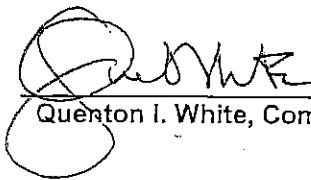


Mike Pinkert, President

12/16/04

Date

DEPARTMENT OF CORRECTION



Quenton I. White, Commissioner

12/17/04

Date

APPROVED:

DEPARTMENT OF FINANCE AND ADMINISTRATION:

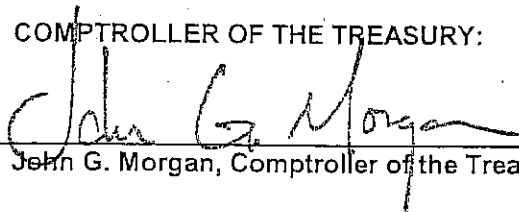


M. D. Goetz, Jr., Commissioner

JAN - 4 2005

Date

COMPTROLLER OF THE TREASURY:

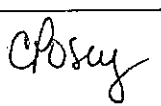


John G. Morgan, Comptroller of the Treasury

1/4/05

Date

# C O N T R A C T   S U M M A R Y   S H E E T

RFS Number: 329.01-100		Contract Number: FA-02-14850-00	
State Agency: Department of Correction		Division: Administration	
Contractor		Contractor Identification Number	
MHM Correctional Services, Inc.		<input checked="" type="checkbox"/> V- <input type="checkbox"/> C-	541856340.00
Service Description			
Psychiatrist and psychologist services			
Contract Begin Date		Contract End Date	
1/1/02		12/31/04	
Allotment Code	Cost Center	Object Code	Fund
329.01	43	083	11
		<input type="checkbox"/> on STARS	
FY	State Funds	Federal Funds	Interdepartmental Funds
2002	1,700,841.00		
2003	3,570,737.50		
2004	3,950,033.00		
2005	2,080,136.00	Add Interdepartmental	
2006		Add Federal	
Total:	11,301,747.00		
CFDA #		Check the box ONLY if the answer is YES:	
State Fiscal Contact		Is the Contractor a SUBRECIPIENT? (per OMB A-133)	
Name:	Catherine Posey	Is the Contractor a VENDOR? (per OMB A-133)	
Address:	3rd Floor, Rachel Jackson Building	Is the Fiscal Year Funding STRICTLY LIMITED?	
Phone:	741-1000 ext. 3002	Is the Contractor on STARS?	
Procuring Agency Budget Officer Approval Signature		Is the Contractor's FORM W-9 ATTACHED?	
		Is the Contractors Form W-9 Filed with Accounts?	
COMPLETE FOR ALL AMENDMENTS (only)		Funding Certification	
	Base Contract & Prior Amendments	Pursuant to T.C.A., Section 9-6-113, I, C. Warren Neel, Commissioner of Finance and Administration, do hereby certify that there is a balance in the appropriation from which this obligation is required to be paid that is not otherwise encumbered to pay obligations previously incurred.	
END DATE →			
FY:			
FY:			
FY:	MAR 13 2002		
FY:			
FY:			
Total:			

RECEIVED  
 2002 MAR - 6 PM 2:49  
 COMPTROLLER'S OFFICE  
 DEPT. OF  
 MANAGEMENT SERVICES